MANSTON AND HAMMOON PARISH COUNCIL

(Parish Council Meeting)

 clerk@manstonhammoon-pc.gov.uk

Dear Councillors,

You are summoned to attend a meeting of Manston and Hammoon Parish Council to be held at 6.30pm Monday 19th May 2025 at Manston Village Hall, Manston, DT10 1EX.

Please find a copy of the agenda below.

David Green

**Parish Clerk**

Councillors:

J. Hussey, P. Easter, A Frampton, M Harris, D. Honeybun, A. Yarwood, M. Woods

**Agenda**

25.01 Chair’s Welcome

**The Annual Parish Meeting**

25.02 Chair’s Report on the year

25.03 Public Session (15 mins maximum)

**The Annual Meeting**

25.04 To appoint a Chair and Declaration of Acceptance of Office as Chair

25.05 To appoint a Vice Chair

25.06 To receive and accept apologies for absence

25.07 Declarations of pecuniary and other interests in relation to the agenda

25.08 To adopt the Standing Orders & Financial Regulations for the Council

25.09 To confirm frequency of Full Council meetings and meeting dates

25.10 To appoint a DAPTC representative

25.11 To appoint a Responsible Finance Officer

25.13 To appoint an internal auditor

25.14 To approve the Annual Governance & Accountability Return (AGAR) 2024/2025

25.15 To agree to self-certify as an exempt council under the AGAR

25.16 To approve Risk Assessment Review

**Full Council**

25.17 To agree the minutes of previous meeting on 24th February 2025 are a true and accurate record

25.18 Issues arising from the last meeting – Chair’s & Clerks Report

25.19 To receive report from Dorset Council

25.20 To receive a finance report and to agree action in response to proposals and payment approvals

25.21 To agree a grant to the Dorset & Somerset Air Ambulance £ 100

25.22 To receive an update on Flood Group operation

25.23 Discussion on any highway issues in both villages (to include SID, traffic & speeding)

25.24 To comment on any Planning Applications

25.25 Confidential Matters (public and press to leave the meeting)

25.26 Items for the next meeting

25.27 Date of next meeting(s)

**This meeting is open for members of the public and press to attend**